

**EAWA WORK SESSION MEETING MINUTES  
JUNE 5, 2024 - 6:30 PM**

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, Chuck Brewer, John O’Connell. Also present were: Del Becker, Authority Manager; Jeffrey Shank, Solicitor; Michael Krieger, Engineer; and Donna Bissinger, Admin. Assistant. Not present: Jason Bock, Operations Manager; Michele Powl, Business Manager; Jill Gebhart, Admin Assistant. Members of the public: None.
2. **PUBLIC COMMENT:** None
3. **REPORTS:**
  - a. **Manager’s Report:**
    - i. **Campus Road Water Extension and Development and Capacity Reservation Agreements:** Becker met with Nikolaus & Hohenadel to discuss two agreements that will be presented to the board for their review. One, the needs of the development and two the developer wants to reserve water capacity for the remainder of the development for a five-year period to assure their investors.
    - ii. **Surface Water Allocation Permit Renewal:** DEP requested meeting to discuss Authority response dated March 15, 2024. Meeting will be held at EAWA on June 17 at 10AM. Del Becker, Authority Manager, Chuck Brewer Board member and GHD will attend.
    - iii. **Proposed revision of Personnel Policy Manual – Vacation Buy-Back:** A memo was provided to the board for review. Action may be taken by the Board at the next Board Meeting agenda.
  - b. **Operations Manager’s Report:** Report was provided for the Board.
  - c. **Engineer’s Report:** Kreiger presented his report for the board. GHD is currently working on reviews for the Raffensperger and Westbrook IV developments. They are waiting on the easements for Poplar Street. The High Street survey has been completed for the water main replacement project and the upgrade designs on Well 6 & 7 should be ready by the end of July to submit for permits. They are developing the designs for the reservoir and plant upgrades. GHD will be attending the June 17<sup>th</sup> meeting with DEP.
4. **UNFINISHED BUSINESS:** None
5. **NEW BUSINESS:** None
6. **BOARD MEMBER’S REMARKS:** None

**7. ADJOURNED FOR EXECUTIVE SESSION: 7:10 PM**

**Action:** “That the Board recesses for an executive secession.”

**Motion:** K Murphy

**Second:** J McCloud

**Approved**

**8. ADJOURN: 7:35 PM**

**Action:** “That the Board adjourns the regular meeting. No action was taken during the Executive Session.”

**Motion:**

**Second:**

**Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

**Approved at 7/8/2024 Meeting**