

EAWA BOARD MEETING MINUTES
September 8, 2014 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, John Buch, Jeff McCloud, Del Becker, Chuck Brewer, and Rick Erb. Also present were George Alspach, Solicitor; Mike Skelly, Manager; Steve Bixler, Operations Supervisor; Grace Miller, Business Manager; and Michele Powl, Administrative Clerk. **Other Attendees:** None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approve the WS Meeting Minutes of 8/6/14 and the regular Board Meeting Minutes of 8/11/14, as presented."

Motion: K. Murphy **Second:** C. Brewer **Approved**

5. REPORTS:

- a. **Manager's Report:** Skelly mentioned that he received the final tank evaluation report and Haldeman will prepare a consolidated report that can be discussed at the pre-budget meeting on 9/20/14.

Customer Survey Results - Powl provided a presentation to the Board on the customer survey results. Powl stated that the top items that were defined by the survey were: 1) taste and hardness concerns; 2) better use of the website; 3) interest in rain barrels; 4) continue our efforts to educate customers regarding the website and water conservation; 5) upgrade our office software to offer account information online and ACH payments. Powl said the survey confirmed customer demographics, use of website, conservation, and other concerns. Board thanked Powl for her presentation.

Minimum Municipal Obligation estimate for 2015 Pension - Skelly noted that the total gross payout was \$33K for last year.

Action: "That the Board approve the MMO for the Act 205 Pension contribution of \$36,000, which represents 6.5% of the estimated 2015 total payroll budget for FT staff."

Motion: J. Buch **Second:** D. Becker **Approved**

- b. **Operations Manager's Report:** None.

- c. **Public Works Director's Report:** None.

d. **Engineer's Report:** None.

e. **Financial Reports:**

- i. Copies of Paid Bills statement (8/20/14) distributed with package - \$27,950.72 for balance;
- ii. Statement of Revenues & Expenditures for period of AUG YTD, distributed with package. Income: \$4,376,265.86 (inc. fund balance), Expenditures: \$1,563,068.62 (inc. debt principal & interest).

Action: "That the Board accept the AUG Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J. McCloud **Second:** K. Murphy **Approved**

6. **UNFINISHED BUSINESS:** None.

7. **NEW BUSINESS:** None.

8. **BILLS PAYABLE:** Refer to Unpaid Report;

Action: "That the Board pay bills listed on statement of Unpaid Bills Detail (9/8/14), totaling \$72,259.89."

Motion: J. McCloud **Second:** J. Buch **Approved**

9. **BOARD MEMBER'S REMARKS:** Murphy said we should have the two new employees introduce themselves to the Board. Treese thanked Powl for her survey presentation.

10. **EXECUTIVE SESSION:** None.

11. **ADJOURN:** 7:00 pm

Action: "That the Board adjourn the regular meeting."

Motion: K. Murphy **Second:** C. Brewer **Approved**

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 10/13/14 Meeting