

EAWA BOARD MEETING MINUTES
September 14, 2015 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, John Buch, Rick Erb, Del Becker, Jeff McCloud and Chuck Brewer. Also present were George Alspach, Solicitor; Mike Skelly, Authority Manager; Gene Haldeman, Operations Manager and Michele Powl, Administrative Clerk. **Other Attendees:** None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 8/5/15 and the Board Meeting Minutes of 8/10/15, as presented."

Motion: J. Buch **Second:** C. Brewer **Approved**

5. REPORTS:

Manager's Report: Distribution of 2015 - 2018 Goals in advance of 9/26

Meeting - Skelly distributed the 2015 – 2018 Goals and requested Board to provide comments within a week to prepare agenda.

Standard & Poor's Audit - Skelly said he was involved in a 1 ½ hour audit today with two representatives from Standard & Poor's. Skelly said he spoke to Chris Gibbons prior to see what it was all about. Gibbons said S & P is getting more aggressive and it should have been done years ago. Skelly said the representatives went through detailed questions about everything; similar to what was done for the 2012 bond. Skelly asked if the audit would increase EAWA's bond rating. The response received was EAWA had some improvements in various aspects; however, a 5 year history is required before considering an upgrade in bond history.

Minimum Municipal Obligation Estimate for 2016 Pension - Skelly said before the end of September EAWA needs to provide an estimate for budgeting purposes. Skelly noted the actual figures are provided in January.

Action: "That the Board approves the MMO for the Act 205 Pension contribution estimate of \$38,000, which represents 6.5% of the estimated 2016 gross payroll budget for FT staff."

Motion: K. Murphy **Second:** D. Becker **Approved**

- a. **Operations Manager's Report: ERSA monitoring equipment at Well #9** - Haldeman said he spoke to Nick Viscome (ERSA) about EAWA upgrading the computer at Well #9. ERSA informed EAWA that by the end of September all of ERSA's dialers should be connected and operational and ERSA will not need EAWA's computer system. Haldeman advised Tri-Star that when the new computer is installed, all SCADA programming involving ERSA can be eliminated. Haldeman said it should be completed within the next two months. Murphy asked Haldeman if EAWA can use any of the old equipment. Haldeman said no.
- b. **Public Works Director's Report:** None.
- c. **Engineer's Report:** None.
- d. **Financial Reports:**
 - i. Copies of Paid Bills statement (8/18/15) distributed with package (\$37,400.55 for balance).
 - ii. Statement of Revenues & Expenditures for period of AUG YTD, distributed with package. Income: \$3,049,754.54 (inc. fund balance), Expenditures: \$1,830,365.81 (inc. debt principal & interest);

Action: "That the Board accept the AUG Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J. Buch **Second:** J. McCloud **Approved**

Brewer asked about item #6427392 Hydrants – Inventory & Supplies. Haldeman said EAWA carries a few extra hydrants in case of an emergency. He noted a call was received from County yesterday that someone hit the new hydrant on W. Bainbridge St. and took it with them. Haldeman said he will obtain a police report and file a theft claim with the insurance company. Becker asked if there was water spraying everywhere. Haldeman said no; the hydrants are breakaways.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS: Skelly said he received a call from a property owner that was moving into a new home and was concerned about adequate water pressure. The homeowner wanted to find out if a booster pump was needed and what EAWA's position would be to provide one. Skelly provided the Board with a copy of EAWA's connection permit/installation specifications. Skelly said he was called out by Tom and Jason on Thursday to look at the new house located on Ridge Rd. The house inspection was completed the day prior and the homeowner noticed the water pressure was very, very low; the faucet in the kitchen had a light drizzle and virtually nothing on the second floor. The homeowner works for Mount Joy Borough Water Authority and borrowed a pressure gauge from his work to check the pressure at the garage pigot and at the rear of the house. He said he was getting around 10 - 11

psi for the house. The homeowner explained what Mount Joy Borough Water Authority does. Skelly said EAWA's policy is different and a booster pump is something that should be provided by the builder or landowner. Skelly noted that EAWA has provisions in the Design Specification Manual and requirements repeated on the permit. Skelly advised the homeowner that the builder should have consulted EAWA's staff about different areas with the high/low pressures to find out and it is not something EAWA would provide compensation for. Skelly said in the last few days, he received a call from the homeowner, the builder and DEP. Skelly said DEP called and wanted to know what the pressure was at the main, etc. Skelly mentioned that the homeowner and builder both asked if EAWA would be willing to consider contributing money towards a booster pump. Skelly said it falls back on the builder. Haldeman said he had a conversation with DEP about the pressure at the tank main and he went to the tank site today to check the pressure; it was 25 psi. Haldeman said the main is 4 ft. under ground and the house sits on a hill. Haldeman said every 2.3 ft. = 1 psi; which is why there is low water pressure. Erb asked Haldeman how far he drops the water level in the tank. Haldeman said he keeps the tank as full as possible. Haldeman said the problem is when the meter is picked up by the builder/contractor EAWA's installation specifications are not being provided to the plumbers with the meter. He said most of the plumbers doing the work are from out of the area. Powl said administrative staff supplies a copy of the permit along with EAWA's installation specifications when releasing meters to the builder/contractor. Skelly said he contacted Leo Kob for the cost and installation of a booster pump. It is \$1500. After some discussion, the Board decided it is the contractor's problem.

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pay bills listed on statement of Unpaid Bills Detail (9/14/15), totaling \$83,387.31."

Motion: J. McCloud **Second:** J. Buch **Approved**

9. BOARD MEMBER'S REMARKS: None.

10. EXECUTIVE SESSION: None.

11. ADJOURN: 7:14 PM

Action: "That the Board adjourns the regular meeting."

Motion: C. Brewer **Second:** K. Murphy **Approved**

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 10/12/15 Meeting