

EAWA BOARD MEETING MINUTES
August 11, 2014 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, John Buch, Jeff McCloud, Del Becker, and Rick Erb. Absent: Chuck Brewer. Also present were George Alspach, Solicitor; Mike Skelly, Manager; Gene Haldeman, Operations Manager; and Michele Powl, Administrative Clerk. **Other Attendees:** Jake Olweiler.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT:

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approve the WS Meeting Minutes of 7/2/14 and the regular Board Meeting Minutes of 7/14/14, as presented."

Motion: J. Buch **Second:** D. Becker **Approved**

5. REPORTS:

- a. **Manager's Report: Date for 2015 Pre-budget meeting** - Board selected the date of September 20th at 8:00 am. Treese asked Skelly to advertise the meeting.

Skelly mentioned that he received a letter from the ERSA Manager asking for relief from the water connection fee. It would be one EDU; approximately \$2,600. He said this would be added to item 6c.

- b. **Operations Manager's Report:** Haldeman stated that he will not be at the Board meeting on 9/8/14. He spoke to Doug DeClerck (inspector for the tanks) about the cable for the Buckingham tank. DeClerck contacted Corrosion Control and was informed that the cable had arrived and Haldeman will receive an email stating the installation date for next week to repair the tanks. Haldeman said the maintenance report should be available the following week for Buckingham Blvd.
- c. **Public Works Director's Report:** None.
- d. **Engineer's Report:** None.
- e. **Financial Reports:**
- i. Copies of Paid Bills statement (7/22/14) distributed with package - \$46,151.85 for balance;

- ii. Statement of Revenues & Expenditures for period of JUL YTD, distributed with package. Income: \$4,282,605.89 (inc. fund balance), Expenditures: \$1,416,721.04 (inc. debt principal & interest).

Action: "That the Board accept the JUL Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J. McCloud **Second:** J. Buch **Approved**

6. UNFINISHED BUSINESS:

- a. **Right-to-Know Law** – Consider draft Resolution 2014-4 to replace 2008 version regarding access to public records;

Action: "That the Board approve Resolution 2014-4, as presented."

Motion: D. Becker **Second:** J. McCloud **Approved**

Skelly mentioned that staff was trained by Alspach for an hour on the Right-to-Know law.

- b. **Conoy Crossing Phase 2A** – Treese said that we received a request for a drawdown on the LOC for completion of water main facilities. Skelly provided the Board with amounts that were listed on the agenda. He said he had contacted DC Gohn for an estimate for As-builts (\$3,500). Treese said we were looking for the percentage for 18 month warranty since the Borough would not take dedication of the roads for another 6 – 12 months. Olweiler stated that the work has been completed and they need a reduction in the LOC to pay bills. Olweiler mentioned that they received 6 out of 7 awards on the model home from Parade of Homes.

Action: "That the Board release remaining LOC for Conoy Crossing Phase 2A, save and except \$22,000."

Motion: J. Buch **Second:** J. McCloud **Approved**

- c. **ERSA Land Dev. LOC Waiver** – DC Gohn, on behalf of client, requests relief from having to provide financial (\$38,663) guarantee for installation of public water facilities. Skelly received a letter from the ERSA Manager today requesting relief from the water connection fees (1 EDU = approximately \$2,600).

Action: "That the Board approve relief for provision of construction LOC and waive the connection fees for the proposed ERSA office building."

Motion: J. McCloud **Second:** J. Buch **Approved**

Erb and Murphy did not participate, nor vote.

- d. **Stoneybrook Subd. Phase 1B** – Skelly said he received a signed proposal from Musser's Excavating for \$202,718.00; however, it does not include the

10% contingency. Board agreed that the 10% contingency would need to be added to the proposal amount.

Action: “That the Board accept the bona fide bid from Musser’s Excavating with the 10% contingency fee added (\$222,990.00) for Stoneybrook Subdivision Phase 1B.”

Motion: K. Murphy **Second:** J. Buch **Approved**

Skelly said we received the signed development agreement with the signatures from both developers.

Action: “That the Board gives Skelly the authority to release the plans on behalf of Board once both LOC’s (\$153K and \$222,990) are received for the tank and development.”

Motion: K. Murphy **Second:** J. Buch **Approved**

7. NEW BUSINESS: None.

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: “That the Board pay bills listed on statement of Unpaid Bills Detail (8/11/14), totaling \$81,146.69.”

Motion: K. Murphy **Second:** J. McCloud **Approved**

9. BOARD MEMBER’S REMARKS: None.

10. EXECUTIVE SESSION: Board adjourned into an Executive Session for personnel matters.

11. ADJOURN: 7:00 pm

Action: “That the Board adjourn the regular meeting.”

Motion: K. Murphy **Second:** J. Buch **Approved**

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 9/8/14 Meeting