

EAWA BOARD MEETING MINUTES
August 10, 2015 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, John Buch, Rick Erb, and Jeff McCloud. Absent: Chuck Brewer and Del Becker. Also present were George Alspach, Solicitor; Mike Skelly, Authority Manager; Gene Haldeman, Operations Manager and Michele Powl, Administrative Clerk. **Other Attendees:** None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 7/1/15 and the regular Board Meeting Minutes of 7/13/15, as presented."

Motion: J. Buch **Second:** J. McCloud **Approved**

- 5. REPORTS: Manager's Report: Energy – Electrical Audit** - Skelly said this may be a project the Board may want to discuss at the pre-budget meeting on 9/26/15 and asked the Board to review the fact sheet that was provided. He said Brewer mentioned this at a previous meeting. Skelly noted he has been seeing more and more articles about this topic circulating in professional literature and thinks it is worth looking into. He said his concern is that it will be a large project that would need to include the Operations Manager, Authority Manager, and Engineer to see if there are opportunities to be more efficient and save money. Skelly said according to everything he has read, EAWA is already pretty efficient. Skelly noted he distributed an article to Treese on this topic from American Water Works Association that can be passed among the Board members.

Minimum Municipal Obligation estimate for 2016 Pension - Skelly noted that the information was provided earlier than normal and the deadline to approve is the end of September. Board postponed until 9/14/15 Board meeting when all Board members are in attendance.

Designate M. Skelly to vote on behalf of EAWA for PMAA / Conference Matters -

Action: "That the Board designates M. Skelly to vote on behalf of EAWA for PMAA matters."

Motion: J. Buch **Second:** R. Erb **Approved**

- a. **Operations Manager's Report:** Haldeman said he obtained a price from COSTARS for a new GMC Super Duty 2500 series truck with side bins and a plow for the budgeted vehicle. Haldeman noted he wanted to advise the Board as a courtesy since \$38K was budgeted and the price is slightly higher at \$41K.

Murphy asked Haldeman why staff chose the truck over the step-van that was originally discussed. Haldeman said the truck is more versatile for everyday use and hauling equipment and the vans are scheduled to be replaced in 2017/2018. Treese asked Haldeman if the telemetry is completed and working. Haldeman said yes; all is working well and the next step is to cancel the phone service.

b. **Public Works Director's Report:** None.

c. **Engineer's Report:** None.

d. **Financial Reports:**

- i. Copies of Paid Bills statement (7/24/15) distributed with package (\$26,540.09 for balance);
- ii. Statement of Revenues & Expenditures for period of JUL YTD, distributed with package. Income: \$2,913,281.40 (inc. fund balance), Expenditures: \$1,520,545.33 (inc. debt principal & interest);

Action: "That the Board accept the JUL Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: K. Murphy **Second:** J. Buch **Approved**

6. **UNFINISHED BUSINESS:** Murphy asked Skelly about the status of Conoy Crossing. Skelly said Alspach and he spoke to Olweiler and Smith and they are aware of the items that need to be completed. Skelly said they need a LOC that is dependent upon obtaining an appraisal, which still needs to be completed.

7. **NEW BUSINESS:** None.

8. **BILLS PAYABLE:** Refer to Unpaid Report;

Action: "That the Board pay bills listed on statement of Unpaid Bills Detail (8/10/15), totaling \$142,768.66."

Motion: J. McCloud **Second:** J. Buch **Approved**

9. **BOARD MEMBER'S REMARKS:** None.

10. **EXECUTIVE SESSION:** None.

11. **ADJOURN: 6:47PM**

Action: "That the Board adjourns the regular meeting."

Motion: J. Buch **Second:** R. Erb **Approved**

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 9/14/15 Meeting