

EAWA BOARD MEETING MINUTES
July 13, 2015 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, John Buch, Rick Erb, Del Becker, Jeff McCloud and Chuck Brewer. Also present were George Alspach, Solicitor; Mike Skelly, Authority Manager; Gene Haldeman, Operations Manager and Michele Powl, Administrative Clerk. **Other Attendees:** None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 6/3/15 and the regular Board Meeting Minutes of 6/8/15, as presented."

Motion: K. Murphy **Second:** J. Buch **Approved**

5. REPORTS:

Manager's Report: Pick date for 2016 Pre-budge Meeting - Board selected September 26th at 8:00 am.

Rain Barrel Sales - Powl said 151 rain barrels were sold and 6 are available to sell. EAWA will be receiving \$705 from rain barrel supplier.

ACH Authorization Forms - Powl noted 171 forms have been received as of 7/9/15. Skelly mentioned the number of people using ACH may exceed the number of people using EAWA's website to pay by credit card.

a. **Operations Manager's Report:** Haldeman said the pump from Well #1 was pulled the following day. He said it appears that the actual pump part wore from the inside out in 1 ½ years. Haldeman said the parts may not have been aligned properly because the pump casing snapped. Treese asked if it is a manufacturing problem. Haldeman said he is waiting to hear from the supplier to see if it will be covered under warranty. Haldeman said everything is working well this month while being short-staffed. He mentioned that he spoke to Jeff at the Borough about having his crew assist EAWA and Jeff said he is short-staffed too.

b. **Public Works Director's Report:** None.

c. **Engineer's Report:** Skelly said he would like Steve Fisher to provide an update to the Board in August or September regarding permitting and SRBC.

d. Financial Reports:

- i. Copies of Paid Bills statement (6/29/15) distributed with package (\$48,773.09 for balance).
- ii. 2013 – 2015 Actual Monthly Income & Expenses – This chart is a 6-month breakdown of below report;
- iii. Statement of Revenues & Expenditures for period of JUN YTD, distributed with package. Income: \$2,311,253.71 (inc. fund balance), Expenditures: \$1,255,624.40 (inc. debt principal & interest);

Action: “That the Board accept the JUN Statement of Revenues & Expenditures (Actual vs. Budget).”

Motion: J. Buch **Second:** J. McCloud **Approved**

Brewer said he asked Skelly about the expenses for the retirement plan and special projects and Skelly provided explanations.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS: None.

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: “That the Board pay bills listed on statement of Unpaid Bills Detail (7/13/15), totaling \$193,860.34.”

Motion: K. Murphy **Second:** D. Becker **Approved**

Brewer asked if EAWA shops around for electric rates. Skelly said EAWA receives a discount with Comverge; however, it may be worth looking into.

9. BOARD MEMBER’S REMARKS: Becker asked if anything is happening with Cornwall. Skelly said their next installment is due in October and the deadline is in 2016. Murphy asked if EAWA heard from Lebanon City. Skelly said no. Brewer said he heard about various items in the works with Pennmark in Mount Joy Township and he was wondering how it affects EAWA. Skelly said there was a meeting at MJT regarding 50 - 75 houses to be built in Westbrooke by Gerry Horst, but has not heard anything specific about Pennmark. Becker said the space beside Sunoco won’t be built until all the spaces are leased. Skelly noted that Gerry Horst wasn’t happy about all the costs he is incurring with Westbrooke. Skelly advised him that he would be obligated to put the amount of water mains or in-kind fee for across Rt. 230 even though he was coming through the interior and did not have any plans for anything along Rt. 230. Skelly advised Gerry that he does have two stretches of limited frontage. Skelly said he thinks it is worth talking about it at the Budget meeting as to what EAWA wants to do along that stretch of Rt. 230. Skelly said over the past few years a few of the property owners in that area have been thinking about connecting to public water. Skelly said it ties into our discussion about Capital

Expense and if EAWA could do something in-kind, EAWA would have an additional water main along Rt. 230.

10. EXECUTIVE SESSION: Board discussed Personnel issues. No action was taken.

11. ADJOURN: 6:52 PM

Action: "That the Board adjourns the regular meeting."

Motion: J. Buch **Second:** K. Murphy

Approved

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 8/10/15 Meeting