

**EAWA BOARD MEETING MINUTES**  
**March 13, 2017 - 6:30 PM**

**1. CALL TO ORDER:**

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, and Chuck Brewer. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; and Michele Powl, Business Manager; and Melissa Read, Temp. Members of public: none present.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

**3. PUBLIC COMMENT:** None.

**4. APPROVAL OF PREVIOUS MINUTES:**

**Action:** "That the Board approves the WS Meeting Minutes of 2/1/17 and Board Minutes of 2/13/17, as presented."

**Motion:** K. Murphy    **Second:** J. McCloud    **Approved**

**5. REPORTS:**

**a. Manager's Report:**

**Red Rose Motel -**

**Action:** "That the Board moves to ratify and affirm the Red Rose water extension and development agreement. "

**Motion:** K. Murphy    **Second:** R. Sheidy    **Approved:** All except R. Erb. He abstained.

**Intern -** Jackson Kalina, the Thaddeus Stevens intern, worked 40 hours last week due to Spring break. He is doing very well and has gained much experience with some main breaks. He finishes his program in mid-May. The authority hopes to hire him upon completion. Jackson reported that he is enjoying the job. Sheidy asked what is the basis for which we take interns, and does EAWA pay them. Becker indicated this is a paid position. The water authority files a report to Thaddeus Stevens each week on the intern's performance. It is a good opportunity for the intern to receive further training and experience in his field.

**Unconnected Properties -** Becker provided an update on unconnected properties.

- **Borough:** 2 unconnected properties; Becker said one is the old car wash. EAWA had planned to pick that connection up when Conoy Crossing

connected. The distance is too far so it will remain unconnected. Murphy asked if EAWA would be able to pick this up when it connects Conoy Crossing. Becker stated that it is still too far. At some point, EAWA will need to decide to extend the line. Becker will send an email with the other unconnected property in the Borough.

- **WDT:** 6 unconnected properties; Murphy asked if the properties were paying the minimum bill charge or lien. Alspach confirmed that the unconnected properties in both WDT and MJT are either paying or lien.
- **MJT:** 15 unconnected properties, 11 by deferment; Becker stated the properties are starting to connect due to turnover. It is in the agreement that they connect when the property changes hands. He stated that the water authority is refreshing the lien list.

**Pension Plan Valuation** - Becker stated that he received the pension plan actuarial report from Conrad Siegel. He provided each board member with a summary statement. He did not share the full report due to the personal information it contains. He invited the board to see him to view the full report. Sheidy asked if EAWA would have liabilities with the employees in the pension plan. Alspach stated that the pension liability is calculated. It is not part of the summary, but it is included in the actual report. Sheidy asked if EAWA is fully funded. Becker stated that EAWA is fully funded, and each year, after the first of the year, the actuary provides an estimate of funds to be deposited in the account.

- b. **Operations Manager's Report:** Becker said that Gene was excused due to preparations for snow removal for the upcoming storm.
- c. **Engineer's Report:** None.
- d. **Financial Reports:**
  - i. Paid Bills Detail (*Operating Fund*) (2/23/17) distributed with package (\$49,380.36 for balance);
  - ii. Paid Bills Detail (*Capital Fund*) (2/23/17) distributed with package (\$37,403.00 for balance);
  - iii. Statement of *Operating* Revenues & Expenditures for period of FEB YTD, distributed with package. Income: \$1,508,507.03 (inc. fund balance), Expenditures: \$343,737.84 (inc. debt principal & int.);
  - iv. Statement of *Capital* Revenues & Expenditures for period of FEB YTD, distributed with package. Income: \$3,939,481.63 (inc. fund balance), Expenditures: \$90,094.12;

**Action:** "That the Board accept the FEB Statement of Revenues & Expenditures (Actual vs. Budget)."

**Motion:** C. Brewer **Second:** K. Murphy **Approved**

6. **UNFINISHED BUSINESS:** None.

7. **NEW BUSINESS:** None.

8. **BILLS PAYABLE:** Refer to Unpaid Report;

**Action:** "That the Board pays bills listed on the statement of Unpaid *Operating* Fund Bills Detail totaling \$29,990.02 (3/13/17) and *Capital* Fund Detail \$28,519.00 (3/13/17)."

**Motion:** K. Murphy **Second:** J. McCloud **Approved**

Becker stated that the plant purchased all of the chemical discussed last month, which is the reason for exceeding the monthly budget. Sheidy asked about the money used for the testing lab. Becker explained that they have to take quarterly, monthly and annual sampling. Powl stated that while Steve was away on vacation, a bill for the plant was misplaced and the payment represented a catch-up. Treese asked if EAWA does testing every month. Powl verified that there is some testing that happens every month.

9. **BOARD MEMBER'S REMARKS:** Sheidy asked if the main breaks had been serious. Becker mentioned that there was one at a property near the Giant on South Market Street. He stated it was nothing serious. Becker said the main difficulty was the failure of a valve isolating the main impacted Giant, McDonalds, and Members 1<sup>st</sup> Bank. The operators repaired the break that night.

10. **EXECUTIVE SESSION:** None.

11. **ADJOURN: 6:49 PM**

**Action:** "That the Board adjourns the regular meeting."

**Motion:** C. Brewer **Second:** J. McCloud **Approved**

Respectfully submitted,

D. Becker, Authority Manager

***Approved at 4/10/17 Meeting***