

EAWA BOARD MEETING MINUTES
February 9, 2015 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, John Buch, Rick Erb, Jeff McCloud, Chuck Brewer, and Del Becker. Also present were George Alspach, Solicitor; Mike Skelly, Manager; Steve Bixler, Operations Supervisor; and Michele Powl, Admin. Clerk. **Other Attendees:** None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 1/7/15 and the regular Board Meeting Minutes of 1/12/15, as presented."

Motion: J. Buch **Second:** C. Brewer **Approved**

5. REPORTS:

- a. **Manager's Report: Succession Plan Presentation** - Skelly provided a presentation to the Board outlining EAWA's Succession Plan Project, how everything ties together (Marketing and Budget), and clarifying what EAWA needs for the project. Skelly asked the Board to review the KSA (Knowledge, Skills, and Abilities/Aptitude) for the position of Manager/Supervisor to discuss at the March WS meeting. Treese asked Skelly to schedule an Executive Session after the March WS meeting to discuss job descriptions.

Year-end 2014 CRIM / Capital Funds Statement - Skelly provided the CRIM and Capital Funds statements to the Board as information. Skelly noted that the balance is \$2.16 million.

Draft Water Utility Performance Metrics - Skelly said the Water Utility Performance Metrics assist with the performance of the budget and ties into the Succession Plan. Skelly mentioned that it is completed for the bond rating agencies and the purpose for meeting with Chris Gibbons. He said it will save time in the future when we need to borrow money from the bank. Treese said Board can discuss at March WS meeting.

- b. **Operations Manager's Report:** Bixler said Haldeman is improving every day and he hopes to return back to work on light duty in March. Treese asked Bixler if he wants to report on the new work schedule now or wait until next meeting. Bixler said to wait until the next meeting.
- c. **Public Works Director's Report:** None.

d. **Engineer's Report:** None.

e. **Financial Reports:**

- i. Copies of Paid Bills statement (1/23/15) distributed with package (\$29,023.92 for balance).
- ii. Statement of Revenues & Expenditures for period of JAN YTD, distributed with package. Income: \$1,321,735.52 (inc. fund balance), Expenditures: \$1,755,446.30 (inc. debt principal & interest) includes **\$1.51 mil. Capital Fund transfer;**

Action: "That the Board accept the JAN Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J. McCloud **Second:** K. Murphy **Approved**

6. **UNFINISHED BUSINESS:** None.

7. **NEW BUSINESS:** None.

8. **BILLS PAYABLE:** Refer to Unpaid Report;

Action: "That the Board pay bills listed on statement of Unpaid Bills Detail (2/10/15), totaling \$65,025.16"

Motion: J. Buch **Second:** C. Brewer **Approved**

9. **BOARD MEMBER'S REMARKS:** Buch commented that it is great to have the different municipalities work together. Murphy asked if all the customers are connected or paying minimums. Skelly said yes; paying minimums or liens have been placed on the properties.

10. **EXECUTIVE SESSION:** None.

11. **ADJOURN:** 7:11 PM

Action: "That the Board adjourns the regular meeting."

Motion: J. Buch **Second:** J. McCloud **Approved**

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 02/09/15 Meeting