

EAWA BOARD MEETING MINUTES
January 12, 2015 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, John Buch, Rick Erb, Jeff McCloud, Chuck Brewer, and Del Becker. Also present were George Alspach, Solicitor; Mike Skelly, Manager; and Michele Powl, Admin. Clerk. **Other Attendees:** None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 12/3/14 and the regular Board Meeting Minutes of 12/8/14, as presented."

Motion: J. Buch **Second:** J. McCloud **Approved**

5. REPORTS:

- a. **Manager's Report: Gates on Abel's Property** - Skelly said he spoke to Steve Bixler and the gate closest to EAWA can be opened and closed anytime. Bixler said he isn't concerned with the new gate off of N. Market St. because it's hardly used and he could probably get a key if he asked. Murphy said he was more concerned with the police patrolling the area than our crew having access. Treese said McCloud and he mentioned it to the Police Chief. The Chief said he was not aware of the situation and he would contact Mr. Abel.

Connection Permits – Skelly said Alspach and he spent some time researching the contractor license number to be placed on the connection permits. Alspach said the license number would specifically apply to residential not commercial. Murphy stated that EAWA's permits are for all types of properties. Skelly said we can add a space for the contractor license number on the connection permit. He said he will check with the three municipalities to see how they handle their permits. Treese asked Erb (from a business stand point) what items he is required to show for a job. Erb said that he has to provide certificate of insurance for commercial work and the contractor license number for residential work (requirement for PA). Becker stated that if you have a PA contractor license number, it doesn't make you qualified. Alspach and Murphy stated that Lancaster City has a plumbing test for plumbers to be considered qualified. Brewer said if the water line has been backfilled without us inspecting, then the contractor assumes responsibility for the water line or needs to open the trench to have it inspected. Skelly said he spoke to Bixler about the inspections and Bixler will talk to staff. Treese and Murphy both said that when technicians do inspections or check out a problem that they should not go into detail about the

problem. If they have any concerns, they should contact the Supervisor and give their opinion.

Follow up on Water Mains – Skelly said as a follow up to a previous discussion on water mains, he provided information in the Board packet. In addition to the work that was completed on the water mains for the Asset Management Plan a year and half ago, an analysis was done and he provided the Board with this information. Skelly stated that he would like Steve Bixler to work through the sheet over the next three weeks (since Gene Haldeman is not available) and provide his best estimate for replacement or upgrade needs at the February meeting. Treese said we will finish the discussion at the February WS meeting.

CRIM (Capital Fund) Accounts - Skelly said attachment was provided to the Board as information.

Amendment to Resolution 2014-7 –

Action: “That the Board repeal Resolution 2014-7, and adopt Resolution 2015-1, reaffirming Board Officers, and setting Officer remuneration.”

Motion: J. Buch **Second:** D. Becker **Approved**

Buch commented that he saw an article in the Lancaster newspaper that Lancaster City will be increasing their water rates. Alspach said they implemented a utility tax for wastewater. Powl added that Lancaster City’s Green Infrastructure Plan ties in with our rain barrel project to educate customers about reducing storm water runoff. She said Lancaster City plans to reduce the amount of storm water by 1 billion gallons (equivalent to 1,594 Olympic sized swimming pools) over a 25 year period.

No reports from Operation’s Manager, Public Works Director or Engineer.

b. Financial Reports:

- i. Copies of Paid Bills statement (12/22/14) distributed with package (\$60,157.78 for balance).
- ii. Statement of Revenues & Expenditures for period of DEC. YTD, distributed with package. Income: \$5,236,452.21 (inc. fund balance), Expenditures: \$2,674,188.48 (inc. debt principal & interest).

Action: “That the Board accept the DEC Statement of Revenues & Expenditures (Actual vs. Budget).”

Motion: J. McCloud **Second:** D. Becker **Approved**

Brewer commented that EAWA was under budget for the distribution system, filtration plant, and administration for the year. Skelly said that was the good news. He said the bad news was that he underestimated the revenues. Skelly said he is concerned with the Operating forecast because of the makeup of our

customers and the lack of new business in the Borough. He said several items will need to be monitored in the future (conservation, decline of population, and the makeup of households). He said we may want to explore having a storm water utility as a way to generate revenue. Becker asked if the Borough is doing anything with storm water. McCloud said that the Borough passed the Lancaster County Ordinance in 2014. Becker said storm water is going to come under greater scrutiny. He said there was an article in the newspaper about storm water and agriculture being the two main problems that the Chesapeake Bay is concerned with. He said someone will have to manage the problem for the Borough and Townships.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS: None.

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pay bills listed on statement of Unpaid Bills Detail (1/12/15), totaling \$125,126.31"

Motion: J. McCloud **Second:** K. Murphy **Approved**

9. BOARD MEMBER'S REMARKS: Brewer asked about Haldeman. Skelly said he is doing better. He will send an email to Board members regarding Haldeman. Board said they would like to send something to him. Treese mentioned to Powl that she may want to consider Kiwanis as a partner for future endeavors. Treese mentioned that instead of doing plaques, the Board decided they would like to do something that could be updated. Skelly said he has an idea that would include 3 sections with glass that would use nice paper and have someone do Calligraphy of the names. Treese said we will look at Asset Management and adopt the Cyber Plan at the next meeting.

10. EXECUTIVE SESSION: None.

11. ADJOURN: 7:17 PM

Action: "That the Board adjourns the regular meeting."

Motion: J. Buch **Second:** J. McCloud **Approved**

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 2/9/15 Meeting