

**EAWA WORK SESSION MEETING MINUTES**  
**September 3, 2014 - 6:30 PM**

**1. CALL TO ORDER:**

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, John Buch, Del Becker, Jeff McCloud, Chuck Brewer, and Rick Erb. Also present were George Alspach, Solicitor; Mike Skelly, Authority Manager; Gene Haldeman, Operations Manager; Pete Lusardi, Engineer; Wayne DeVan, PWD; and Michele Powl, Admin Clerk. **Other Attendees:** Rich Sheidy.

**2. PUBLIC COMMENT:** None.

**3. REPORTS:**

**Manager's Report: Agenda items for 9/20 Pre-budget Meeting** - Skelly said he will review the agenda from last year. Treese said there are a few items to add and he encourages the Board to look at the big picture to bring items to the meeting to discuss. Murphy suggested discussing with Haldeman. Treese said Haldeman will be at the meeting to discuss.

**Cornwall Quarry / Haines Kibblehouse** - Skelly said we had discussions with Lebanon Water Authority and Paul Callahan on 7/2/14. Callahan was asked to update the Board on the status of the agreement, etc. The Board gave Callahan a 90-day deadline that expires on 9/30/14 to provide an agreement and money. Skelly stated that he did not hear from Callahan until last week when he sent an email to Skelly with bullet points as to his thoughts on what the agreement should be. Skelly said Alspach received a revised agreement today; Alspach, Lusardi and he will go through in detail. Alspach advised the Board to be aware of certain guarantees that are listed regarding water quality, certain water rights, and water runoff. He said they are finally paying the money owed. Lusardi stated that he will be on vacation, but he can review when he returns. Treese said we will see where we are by 9/20/14 and go from there.

**ERSA Land Dev. Agreement** - On 8/14, DC Gohn, on behalf of client, requested relief from Board approval of Agreement prior to signing of Plan for recordation. Agreement was prepared and signed on 8/15.

**Action:** "That the Board ratify the Water Extension & Development Agreement for the ERSA LD application."

**Motion:** J. Buch

**Second:** J. McCloud

**Approved**

*Erb and Murphy did not participate, nor vote.*

**Supervisory Control and Data Acquisition project** – Treese asked if this would be for our own communication system. Haldeman said yes. Alspach said the question is to bid out or use the Professional Services Agreement since the amount of the job is \$80K. He said Professional Services Agreements are exempt from

bidding and this is a sole source because our system is locked in with a particular format that would cost more money to switch to a new vendor and re-invent the whole program. Haldeman said we need to retain Tri-star since they have worked on our system and had to re-do some of the work that OCC had done when the new plant was built. He said it would easily cost more than \$100K to start with a new vendor. He said Tri-star is located in Middletown and responds within an hour of being contacted. Board authorized Haldeman to use the Professional Services agreement for Tri-star for \$80K.

**Operations Manager's Report:** Haldeman stated the following: 1) Buckingham and Groff tanks were repaired, hatches locked, and final inspection report should be completed shortly for Buckingham tank; 2) changing touch reads to MXU's; 3) hired two new part-time employees: Fred and Brenda to replace Wilbur and Dave.

**Public Works Director's Report:** None.

**Engineer's Report:** None.

4. **UNFINISHED BUSINESS:** None.

5. **NEW BUSINESS:** None.

6. **BOARD MEMBER'S COMMENTS:** Brewer said he likes the changes that were made to the website. Murphy commented that the fire companies had good pressure to fight the fire in WDT. Haldeman said he estimated that they used 50K gallons of water.

7. **EXECUTIVE SESSION:** None.

8. **ADJOURN: 7:13 PM**

**Action:** "That the Board adjourn the work session meeting."

**Motion:** K. Murphy

**Second:** J. McCloud

**Approved**

Respectfully submitted,

M. Skelly, Authority Manager

***Approved at 10/13/14 Meeting***