

EAWA BOARD MEETING MINUTES
August 8, 2016 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Keith Murphy, Rick Erb, Chuck Brewer, Jeff McCloud and Del Becker. Also present were George Alspach, Solicitor; Mike Skelly, Manager; Gene Haldeman, Operations Manager; Grace Miller, Business Manager and Michele Powl, Administrative Clerk.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 7/6/16 and Board Meeting Minutes of 7/11/16, as presented."

Motion: K. Murphy **Second:** J. McCloud **Approved**

5. REPORTS:

- a. **Manager's Report:** Skelly stated he received a notice from DEP regarding the Revised Total Coliform Rule advising of the new procedures. He will provide Haldeman with a copy.

Resignation of Authority Manager - Treese noted Skelly's resignation effective 9/30/16.

Action: "That the Board accepts the resignation of Mike Skelly as Authority Manager, effective 9/30/16."

Motion: K. Murphy **Second:** C. Brewer **Approved**

Skelly thanked the Board for the opportunity and their support.

Appointment of new Authority Manager - Treese said the Board considered several individuals and made the decision to offer the Authority Manager position to Del Becker, which he accepted.

Action: "That the Board appoints Del Becker as the Authority Manager, effective 9/12/16."

Motion: R. Sheidy **Second:** J. McCloud **Approved**
(Becker abstained)

- b. **Operations Manager's Report:** Haldeman stated staff found and repaired a water main break on E. High St. located in front of Brandt's Farm Supply on

Friday utilizing the leak detection program. He estimated the loss of water at 100 GPM. Sheidy asked Haldeman how he determines the loss at 100 GPM. Haldeman said he has a general idea with his years of experience and charting. Sheidy asked Haldeman if he documents the “unaccounted for” water. Haldeman said yes. Skelly noted he attended a conference on water audits related to loss prevention and loss control that provided recommendations and exercises to do. Skelly said his hope is that Haldeman and Becker can continue the exercise to reduce costs and water loss. Treese said EAWA has been proactive with reducing water loss.

Haldeman said he would like to work with Elizabethtown Borough to purchase their 20-year-old, 10-ton dump truck with plow and spreader to have as a second dump truck. The Board authorized Haldeman to pursue the dump truck purchase.

c. **Public Works Director’s Report:** None.

d. **Engineer’s Report:** None.

e. **Financial Reports:**

- i. Copies of Paid Bills statement (7/21/16) distributed with package (\$51,504.50 for balance);
- ii. Statement of *Operating* Revenues & Expenditures for period of JULY YTD, distributed with package. Income: \$2,953,958.66 (inc. fund balance), Expenditures: \$1,271,346.17 (inc. debt principal & interest);
- iii. Statement of *Capital* Revenues & Expenditures for period of JULY YTD, distributed with package. Income: \$4,137,284.85 (inc. fund balance), Expenditures: \$179,450.36;

Action: “That the Board accepts the JULY Operating Statement of Revenues & Expenditures (Actual vs. Budget), and Capital Fund Report.”

Motion: K. Murphy **Second:** D. Becker **Approved**

6. UNFINISHED BUSINESS: Draft letter to Conoy Crossing Developers - Treese advised Skelly to send the letter to Conoy Crossing Developers.

Update Haines & Kibblehouse Meeting - Skelly said he thought that he and Alspach were meeting with Haines & Kibblehouse to discuss the time extension for the Cornwall Quarry agreement, but discovered that they also wanted to present an offer to accelerate the purchase at a substantial discount. Skelly said he received a letter formalizing their request, and he prepared a chart for the Board outlining the options proposed. Skelly said he and Alspach recommend extending the agreement for two years with a payment of \$25K due each year at the original purchase price. The Board discussed and agreed to the recommendation by Alspach and Skelly. Alspach will notify Haines & Kibblehouse of the decision.

SRBC Meeting - Skelly said he attended the 8/4 SRBC meeting, and there was no discussion of EAWA's withdrawal applications. He noted the next SRBC meeting is scheduled for 9/8 in Cooperstown, NY.

7. **NEW BUSINESS:** None.

8. **BILLS PAYABLE:** Refer to Unpaid Report;

Action: "That the Board pays bills listed on the statement of Unpaid Operating Fund Bills Detail totaling \$37,745.98 (8/8/16) and Capital Fund Detail \$3,367.50 (8/8/16)."

Motion: K. Murphy **Second:** J. McCloud **Approved**

9. **BOARD MEMBER'S REMARKS:** None.

10. **EXECUTIVE SESSION:** None.

11. **ADJOURN: 7:07 PM**

Action: "That the Board adjourns the regular meeting."

Motion: K. Murphy **Second:** C. Brewer **Approved**

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 9/12/16 Meeting