

EAWA WORK SESSION MEETING MINUTES
August 6, 2014 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, John Buch, Del Becker, and Rick Erb. Absent: Jeff McCloud and Chuck Brewer. Also present were George Alspach, Solicitor; Mike Skelly, Authority Manager; Gene Haldeman, Operations Manager; Pete Lusardi, Engineer; Grace Miller, Business Manager; and M. Powl, Admin Clerk. **Other Attendees:** B. Gruber.

2. PUBLIC COMMENT: None.

3. REPORTS:

Manager's Report: Right-to-Know Draft Resolution - Skelly said it came to our attention that we needed to update the resolution and place on the website. Treese said we can discuss at Board meeting on 8/11/14.

Conoy Crossing LOC - Skelly stated that he received a request for a second draw down on the LOC. Haldeman had signed off but we don't usually sign off until the Township or Borough dedicates the roads. Murphy said we should be keeping more than 20 – 25% until after the as-builts are completed and the roads have been dedicated, which could take 2 – 3 years to finish. Skelly spoke to DeVan and he said the Borough may not take dedication until 12 – 18 months from now. Treese asked Skelly to obtain figures for the Board meeting on 8/11/14 to discuss. Treese mentioned that the topic is listed on the agenda for Borough council tomorrow night.

Status of 2014 – 2017 Short-term Goals & Projects - Skelly said the attachment is informational and a date needs to be selected by the Board for the pre-budget meeting in September. Treese picked the dates of Sept. 13th or 20th and asked Skelly to send an email to the Board members for their opinions.

Mid-year CRIM Accounts / Capital Fund Report - Skelly stated the attachment is informational and as of June, there was a \$24K increase.

ERSA Land Dev. Waiver - Skelly said DC Gohn, on behalf of ERSAs, is requesting EAWA to waive the construction LOC. Treese mentioned that the Borough has waived some items for other municipalities but does not recall EAWA waiving anything. Treese said we can discuss and vote at Board meeting on 8/11/14.

Updated Website – Powl stated that she made improvements to the website to make it easier and quicker for customers to find specific items. Treese said that the website is getting even better. He asked how many customers are using the website to pay their bills. Powl stated that there are a good number of people using it; however, customers do not like the convenience fee for paying bills. She said paying bills on the website is offered as a convenience.

Operations Manager's Report: Haldeman stated the following: 1) Rockwood tank was taken offline, washed out, pax mixer installed, sanitized, bacteria testing completed, applied for new water supply permit (received on Friday) and tank was placed back in service; 2) completed all the street projects for the Borough street paving plan; 3) 3" large meters are replaced except for two that will need to be completed during Christmas break at the College; 4) Haldeman started annual pumping from Cornwall for 14 days due to dry conditions and spoke to Mrs. Gibble about pumping water through her pond at 1,200 gpm; 5) Wilbur will be retiring due to his wife's health conditions.

Public Works Director's Report: None.

Engineer's Report: None.

4. **UNFINISHED BUSINESS: Stoneybrook Subdivision** - Skelly said we do have a signed agreement with Gruber and Rohrer regarding the tank fees. He said we received a request from Gruber to explore other options for the LOC. Gruber/Rohrer provided actual quotes from two excavating companies to keep costs down. Gruber said Rohrer selected Musser's Excavating to complete the work. Board asked Gruber if he can obtain a copy of the signed contract with Musser's for the Board meeting on 8/11/14. Gruber said yes. Treese said we will discuss on Monday.

Asset Management Part 2 - Tanks - Skelly said this is a follow up from the 3/5/14 meeting and the 7/15/14 draft spreadsheet included in the agenda packet. He said we have received the reports for two of the three tank inspections. He said between now and 2025, we are potentially looking at \$900K in major overhauls, in addition to any recurring improvements. Skelly said he will have to factor in the inspection report for the Buckingham tank once it is completed. He recommended that Haldeman review the spreadsheet and provide his opinion. Skelly said the spreadsheet was created to provide the Board with projected costs for the next 10 - 20 years to assist with budgeting for Capital expenses and operation maintenance as well as provide additional information for the Design Manual. Treese recommended that Haldeman and Lusardi look over it. Haldeman said Buckingham tank inspection should be completed within two weeks.

5. **NEW BUSINESS:** None.

6. **BOARD MEMBER'S COMMENTS:** Erb asked Treese about the meeting with Gruber. Treese asked Skelly to send a copy of the letter that was sent to Gruber to all the Board members. Board asked Skelly if Lebanon or Cornwall had contacted him. Skelly said no. Board said they were not interested in extending the 90 day agreement without any funds provided.

7. **EXECUTIVE SESSION:** None.

8. **ADJOURN: 7:24 PM**

Action: "That the Board adjourn the work session meeting."

Motion: K. Murphy

Second: J. Buch

Approved

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 9/8/14 Meeting