

EAWA BOARD MEETING MINUTES
July 11, 2016 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Keith Murphy. Members present: Rich Sheidy, Rick Erb, Chuck Brewer and Del Becker. Absent: Jeff McCloud and Dr. C. Dale Treese. Also present were George Alspach, Solicitor; Mike Skelly, Manager; Gene Haldeman, Operations Manager; Grace Miller, Business Manager and Michele Powl, Administrative Clerk. **Other Attendees:** Julie Weaver.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 6/1/16 and the regular Board Meeting Minutes of 6/13/16, as presented."

Motion: D. Becker **Second:** C. Brewer **Approved**

5. REPORTS:

a. **Manager's Report: Conoy Crossing** - Skelly mentioned he and Alspach spoke with the Developers and Skelly met with the Borough earlier in the day. Skelly noted the Borough has not received the plan; it should be received within a month or so. Skelly stated the Borough has escrow for the road completion. PennDot is scheduling to have road work completed at the intersection of S. Market & Maytown Rd. in April/May, which would be the best time to do the extension towards the bridge. Alspach spoke to Jack Smith, and he indicated that they will comply with any road scheduling, committed to doing Phase 3 in its entirety, and once Phase 3 starts and the bank provides the money, they will build the water line. Murphy stated the water line needs completed on Rt. 743 before PennDot starts paving. Haldeman noted that the Borough requires curbs and sidewalks before paving so the water line needs completed. Skelly said he and Alspach will prepare a draft letter to Jack Smith and Board can review at the 8/3/16 meeting.

Cornwall Quarry - Skelly noted he and Alspach received a phone call from Paul Callahan, Haines & Kibblehouse that he and the owner may be requesting an extension and they scheduled a meeting for Aug. 3 at Alspach's office. Skelly advised Callahan that the Board would request a contribution of \$25K. Murphy suggested a payment of \$25K for each time extension granted, a definite deadline date and a clause to complete or release rights should another party have interest. Skelly will provide details of the meeting at the 8/3/16 meeting.

SRBC - Skelly stated EAWA received a check for \$13K from SRBC as a partial refund from permit fees.

Full Cost Recovery - Skelly said he completed the figures for the highest and 2nd highest tier for the water rates. He asked the Board for direction. Murphy said to discuss at 8/3/16 meeting.

AED - Skelly noted the AED will be installed and training provided to staff tomorrow at 10:30 am. He asked if any Board members would like to attend. Becker recommended recording the training.

2017 Healthcare Revision - Skelly stated the Board had discussions in December and January and formed a subcommittee to review various options and provide findings and recommendations to lower healthcare costs and maintain coverage for spouse and family. Skelly provided a PowerPoint presentation on the information obtained and recommendation. Currently, staff pays \$35 for single coverage and \$105 for family coverage per paycheck. If EAWA switches to a high-deductible plan with a health savings account (HSA) that maintains the same quality coverage with reduced costs, staff pays \$15 for single coverage and \$50 for family coverage per paycheck. Skelly noted it is highly recommended that staff contribute the difference in the cost per paycheck to the HSA. Skelly said a meeting will be scheduled with Benecon/Highmark and staff to discuss the proposed plan, and he will update the Board on the information learned at the 8/3/16 meeting.

September Budget Meeting Date - Murphy asked Skelly if the date has been finalized. Board discussed briefly and selected September 17 at 8 a.m. as a tentative date. Board will confirm date at the 8/3/16 meeting.

- b. **Operations Manager's Report:** None.
- c. **Public Works Director's Report:** None.
- d. **Engineer's Report:** None.
- e. **Financial Reports:**
 - i. Copies of Paid Bills statement (6/30/16) distributed with package (\$29,799.40 for balance);
 - ii. Statement of *Operating* Revenues & Expenditures for period of JUNE YTD, distributed with package. Income: \$2,347,016.39 (inc. fund balance), Expenditures: \$1,034,981.75 (inc. debt principal & interest);
 - iii. Statement of *Capital* Revenues & Expenditures for period of JUNE YTD, distributed with package. Income: \$4,112,456.85 (inc. fund balance), Expenditures: \$155,442.41;

Action: "That the Board accepts the JUNE Operating Statement of Revenues & Expenditures (Actual vs. Budget), and Capital Fund Report."

Motion: C. Brewer **Second:** R. Sheidy **Approved**

6. UNFINISHED BUSINESS: Rheems Wellhead Buffer - Skelly said he and Miller researched the adjoining parcel for sale and provided information to the Board. Skelly noted the MJT wells have wellhead protection. Haldeman stated the original nitrate levels were 12-15 and after the installation of the raw water sensor and the reduction of farmland, the nitrate level decreased to 6 ½. The Board discussed and determined the wellhead buffer is not required.

7. NEW BUSINESS: None.

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on the statement of Unpaid Operating Fund Bills Detail totaling \$140,250.33 (7/8/16) inc. *2004 Bond payment*, and Capital Fund Detail \$25,738.93 (7/11/16)."

Motion: D. Becker **Second:** R. Sheidy **Approved**

9. BOARD MEMBER'S REMARKS: Brewer asked Skelly if an ongoing summary could be added to the reports. Skelly said he and Miller would discuss. Sheidy mentioned that Skelly wrote a great article that was published in the E-town Advocate. Becker asked if staff received any phone calls. Powl said no.

10. EXECUTIVE SESSION: None.

11. ADJOURN: 7:24 PM

Action: "That the Board adjourns the regular meeting."

Motion: C. Brewer **Second:** D. Becker **Approved**

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 8/8/16 Meeting