

EAWA WORK SESSION MEETING MINUTES
May 7, 2014 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, John Buch, Del Becker, Jeff McCloud, Rick Erb and Chuck Brewer. Also present were George Alspach, Solicitor; Gene Haldeman, Operations Manager; and Grace Miller, Business Manager. **Other Attendees:** Robert Gruber and Rich Sheidy.

2. PUBLIC COMMENT: None.

- 3. REPORTS: Manager's Report: Resolution 2014-3** – Miller stated M. Skelly and Alspach have been working on the Revised Billing Policy to include Utility Service Tenants Rights Act (1978). Alspach stated this Resolution requires notice be given to landlord who must respond in 7 days indentifying his tenants and you must allow tenants 30 days to respond. Miller asked if EAWA will need to mail bills to both property owner and tenant. Alspach stated no. Tenant informed if property owner fails to pay the bill and has the opportunity to pay prior to water being shut off. Brewer asked how that affects bulk customers. Alspach stated tenants would need informed and complete bill would need to be paid or water would be terminated. Murphy asked about paragraph 7 stating tenant must vacate. Alspach states that is only in effect if landlord requests water be shut off.

Action: "That the Board approve Resolution #2014-3 as presented."

Motion: J. Buch

Second: C. Brewer

Approved

- 4. Stoneybrook Subdivision Phase 1B** – Miller said Lusardi has reviewed and approved the plans for Phase 1B. Bob Gruber was in attendance to request consideration of relief from paying Connection Permit fees for the 54 units prior to recordation for Phase 1B. Gruber stated he was unaware that he was required to pay all the tap fees for this phase prior to selling the lots. He was under the impression fees would be paid at the time the permit was applied for. Gruber stated he has sold Phase 1B and once the plan is recorded RGR Developers will own it. Alspach noted that in the past EAWA had allowed this particular developer to pay the fees at the time the permit was applied for. Treese advised Gruber to inform developer of EAWA's policy and to advise the Board of RGR's position. The Board directed Alspach to check provision in Stoneybrook agreement regarding sale of development. Tabled until meeting on Monday, May 12.

CRIM Accounts – Miller said handout was provided to the Board as information.

2004 Bond – Treese stated that J. Schlesinger, Public Financial Management, will be at the meeting Monday with information to share about possible savings on the 2004 Bond due to a bond pool with variable rates. Alspach stated he had contacted Paul Lundeen, Bond Counsel, and asked for his opinion. Upon hearing back from Lundeen, he will inform the Board.

Atlantic Sunrise 42" Natural Gas Line – Miller stated the gas line going through Mount Joy Township is being located near EAWA's well at Rheems and Mount Joy Borough Authority's wells. Mount Joy Borough Authority will be affected more than EAWA and EAWA would like the same protection MJB is requesting. Board directed Skelly and Haldeman to meet with MJB and see if EAWA could dovetail with them in order to either get the line moved or get the lines encased. Becker stated if line is encased it will still have to be vented. Miller noted that the Rheems well is affected by groundwater. Board indicated they would like a letter written to the gas company requesting the line be moved due to possibility of explosion.

Water Vending Machines – Alspach stated there is an anti-competition clause in the Authorities Act stating authorities cannot compete with existing enterprises. Treese stated he appreciated staff thinking outside the box. Due to non-compete clause, this venture would not be possible.

Operations Manager's Report: Haldeman stated the pump for Well #3 shorted out unexpectedly and will be down for 4-6 weeks until repaired. Haldeman indicated he had budgeted for the pump at Well #5 to be replaced this year and will delay that to next year. Haldeman stated he will be budgeting for 2 pump replacements next year due to the addition of MJT wells. Board directed Haldeman to replace the pump at Well #5 this year and take monies from the emergency fund for the pump for Well #3. Board agreed that 2015 budget should reflect 2 pumps to be rehabilitated each year.

Haldeman noted that when they came out to inspect the tanks, it was reported that the Buckingham and Radio/Groff Tanks were not secure. He is getting pricing from Stoltzfus to repair the trap doors. Inspections were completed on the Groff and West Ridge Tanks and the tanks are in very good condition. Setting up a 12, 15 and 18 year maintenance plan for the tanks with another inspection scheduled for 5 years from now.

Haldeman stated that both he and Chris Morton have submitted the paperwork to DEP for licensing approval. Haldeman stated the CCR is completed and wanted to bring to the Board's attention 2 violations that need to be reported that occurred due to clerical errors. No response back from UGI regarding gas line installation at High Street plant.

Haldeman indicated he has scheduled work to begin on line by the Litehizer property. He is going to put a hydrant at the end of the line by Patrick's Chiropractic and run a sanitized hose between hydrants so water will continue to supply customers as the new section of line is being installed. Haldeman wants to get an easement along Elm to run line down to Old English as a permanent connection.

Public Works Director's and Engineer's Report: None.

UNFINISHED BUSINESS: Wetzel and Hoffer MJT test wells – Miller stated a proposal was received from Eichelbergers that covered the abandonment of the test wells on the Hoffer and Wetzel properties. Miller indicated that Mel Hoffer, Jr. had

requested Well 10A be left as is on their property. Alspach stated each owner will be receiving a letter and Hoffer will have to sign relieving EAWA of any liability. Board requested Reider (Wetzel) be contacted to see if interested in keeping any of the wells on his property. Erb stated property owners should be contacted to schedule the closing of the wells.

Action: “That the Board accept proposal from Eichelbergers in the amount of \$15,799.81 to abandon and close all wells except for Well 10A subject to receiving a release of liability from Hoffer.”

Motion: K. Murphy **Second:** D. Becker **Approved**

Interconnect – Miller noted S. Fisher indicated that SRBC will likely not be concerned about water diversion across watersheds as municipalities are exempt from Consumptive Use Permits, unless it’s a stressed watershed or a diversion outside the Susquehanna Basin.

Miller mentioned the Healthcare information should be completed in June. Treese stated Skelly is to give him the information.

Treese asked if EAWA has security audits on SCADA to guard against computer attacks. Becker said not a requirement but something EAWA should have. Haldeman noted the computer is scheduled to be replaced and a new SCADA alarm system is to be installed as well. Treese stated will need to make sure wireless radio system has a locked firewall site.

5. NEW BUSINESS: None.

6. BOARD MEMBER’S COMMENTS: McCloud stated he will not be in attendance at the May 12th meeting. Murphy asked Haldeman about the use of the trench box acquired from MJTA. Haldeman stated he repaired the trench box and it is on a trailer so it is available for use by ERSA or the Borough. Murphy stated he does not want to be a bank for developments.

7. EXECUTIVE SESSION: None.

8. ADJOURN: 8:20 PM

Action: “That the Board adjourn the work session meeting.”

Motion: K. Murphy **Second:** J. McCloud **Approved**

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 6/9/14 Meeting